

## **Internal call for proposals for technical workshops to be held in 2015**

Laserlab-Europe invites members of the consortium to submit proposals for technical workshops, to be primarily organized by Laserlab-Europe under the Work package Scientific & Technological Exchange, Task: Technical workshops.

Objectives according to the contract: Pooling of know-how is a very effective method to stimulate the overall expertise of the consortium. Technical workshops within the Laserlab-Europe Consortium have proved extremely beneficial in the past. Several issues are of general concern to many members of the Consortium. Examples include data acquisition procedures and standards, eye safety, radiation protection, simulation tools and interactive diagnostic techniques. The actors involved in this task will furthermore aim at establishing and strengthening links to industry since many items pertaining to the Laserlab infrastructures are custom-made. Involving industry at an early stage will increase the afore-mentioned effectiveness.

### Past history:

- Topics: Previous technical workshops addressed topics such as 'target fabrication', 'characterisation of ultra-short high energy laser pulses', 'nonlinear nanostructures for ultrafast laser applications', 'High contrast, intense laser pulses' and 'Infrastructures for Lasers'.
- Workshop format: Technical workshops included a one-day satellite meeting of a conference, a two-day workshop at a specific facility, mainly attended by Laserlab partners, a two-day international workshop with company presentations and a three-day workshop with participants from Laserlab partners as well as from other European and non-European institutions. The number of attendees ranged from 23 to almost 60.
- Budget: Laserlab funding ranged from a few hundred Euros (facilitated by cofinancing opportunities) to 6500 Euros covering organisational costs and travel costs of a limited number of invited speakers. In addition, travel costs of Laserlab participants are covered.

### Guidelines for proposals:

Proposals may be very brief but should contain the following information:

- Workshop title
- Proposed date(s) and place
- Name and contact information of the organizer
- Brief description of the workshop goals and the technical issues or questions to be discussed
- Industry involvement, if applicable
- Preliminary workshop format and proposed schedule
- Estimated number of participants
- Cost estimate

\* The workshop should be held between January and end of November 2015.

\* Coorganisation with industry or other organisations is a welcome scenario.

\* Deadline for proposals: **31 October 2014**

Proposals should be sent by email to [networking@laserlab-europe.eu](mailto:networking@laserlab-europe.eu).

Selection of proposals will be made by the Networking Board for approval by the Management Board.

You may also find the call at

<http://www.laserlab-europe.eu/networking/scientific-and-technological-exchanges/call-technical-workshops-2015>